

**MINUTES OF ROADSHOW / PRE-BID MEETING HELD AT PESHAWAR
07TH OCTOBER 2021 AND 17 NOVEMBER 2021**

**OCB-GOODS-KPCIP-01: PROCUREMENT AND SUPPLY OF SOLID WASTE
MANAGEMENT FLEET AND EQUIPMENT FOR WSSP OPERATIONS:**

In order to introduce at a massive level and depicting the aims, objectives and implementation schedules of the different components of the ADB / AIIB assisted Khyber Pakhtunkhwa Cities Improvement Project (KPCIP) to various stake holders and particularly to the prospective contracting firms and to ensure healthy and transparent execution of the project activities, a Roadshow / Event / Pre-Bid Meeting was held at Sheraz Gathering Peshawar at 10:30 AM on 7th October 2021. The Roadshow was arranged by the Project Management Unit (PMU) of Khyber Pakhtunkhwa Cities Improvement Project (KPCIP), Local Government Elections and Rural Development Department (LGE&RDD), Government of Khyber Pakhtunkhwa (GoKP), with the assistance of Engineering Design and Construction Management (EDCM) Consultants. The honorable Additional Chief Secretary (ACS) was the Chief Guest at the occasion accompanied by Secretary and Special Secretary of LGE&RDD, staff from Water and Sanitation Services Companies (WSSCs) including Chief Executive Officers and Senior Officials of Asian Development Bank (ADB) Pakistan Resident Missions and Headquarter staff via VideoLink.

02. Apart from the project stakeholders a large number of National and International contracting firms participated in the event.

03. The Roadshow was started with the recitation of few verses from the Holy Quran.

04. In opening speech, the Project Director, PMU welcomed all the participants for sparing their precious time and attended the Roadshow. Thereafter, the Project Director explained in detail, the salient features of the Project, its aims, objectives, major components of the Project, its implementation schedule and overall utility of the services to the general public to be provided through the proposed KPCIP. It was told that civil works / Goods packages relating to different infrastructure improvement in the five (5) selected cities, (*Peshawar, Kohat, Mardan, Abbottabad and Mingora*) are to be awarded on the basis of Open Competitive Bidding through the procurement process following the ADB Procurement Guidelines. The Project Director emphasized that, the quality of work of the respective components according to the approved design and its completion within the stipulated time are the main and primary aspect of the project. The schedule of the different bids of the proposed components were highlighted. The Project Director requested the contractors, the concerned WSSCs representative and EDCM Consultants to strictly adhere to the quality, design and time schedule so that the achievements connected with project components could be achieved in a satisfactory manner.

05. While delivering his speech, the Secretary Local Government Elections and Rural Development Department, Government of Khyber Pakhtunkhwa thanked all the participants. He lauded the role of the Donors and particularly of ADB in providing financial assistance in a number of developmental sectors like communication, energy, hydropower projects, education and health. He stressed upon to ensure quality of the involved works and its timely completion. Commenting on the issue of the Security, the Secretary categorically assured the participants that, there will be no issue of security. The government will provide all kind of security to the contractors and their labors. He invited the international contracting firm to happily and without any fear participate in



**MINUTES OF ROADSHOW / PRE-BID MEETING HELD AT PESHAWAR
07TH OCTOBER 2021 AND 17 NOVEMBER 2021**

the bidding process and the Government will ensure provision of all the required assistance to the bidders.

06. Senior Project Officer of Asian Development Bank – Pakistan Resident Mission (ADB-PRM) explained about the ADB financial assistance being provided to the Khyber Pakhtunkhwa Government in the infrastructure improvement in the five (5) cities. He added that, with the provision of the proposed infrastructure facilities, the living standards will be improved to a great extent and general public will fully benefited from these services.

07. The Design Team gave a brief resume of the design features of different components of the project which are in accordance with the international standard and fulfilling all the requirements of the general public in the relative fields.

08. While delivering speech, the representative of Water and Sanitation Services Peshawar (WSSP) ensured that, the approved design, specification and work schedules will be strictly observed so that, the general public of the respective cities could avail the benefits of KPCIP projects on priority basis. He assured provision of full assistance to ADB, PMU and the prospective contractors in timely and satisfactory completion of the project.

09. The Chief Guest, Honorable Additional Chief Secretary, thanked the representative of ADB, WSSCs, LGE&RDD, EDCM Consultants, National and International Contracting firms, attending the Roadshow and showing interest in successful launching of KPCIP. He attributed the clearance of the PC-I of KPCIP from PDWP and its approval from CDWP as a great step on the part of the LGE&RDD and PMU. He further added that, the provincial government is taking all steps in the development of the lives of the people of all walks and endeavoring to improve the living standards of the people by providing maximum facilities and required services to them at their doorsteps. The Chief Guests advised all the concerned authorities and officials of the government, consultants, and the contractors to provide their best services to the project so that, the desired goals of the project are successfully achieved. While commenting on the security of the employees and workers of the constructing firms, the Chief Guest reiterated that, the government will ensure provision of complete security arrangements and ensured that the project activities will take place without any hurdles.

10. After lunch, the session of pre-bid started, and the representative of the national and international construction companies introduced themselves. The Procurement Team of ADB and PMU explained the bidding documents particularly the contents of Section-2 (Bid Data Sheet), Section-3 (Evaluation and Qualification Criteria), Section-4 (Bidding Forms) and Section-8 (Particular Conditions of the Contract). The team explained in detail by reading through the important clauses on preparation of bids and application of evaluation criteria (financial and experience). Moreover, the Section 4 of the bidding documents were explained to the bidders covering the standard format of different forms and the bidders were stressed to use the standard format of forms while submitting the bids.

11. In this second part of the roadshow / pre-bid meeting, the participants were invited for any queries. Bidders were advised to submit their written query(s) to PMU for written replies / advice accordingly. The queries raised by the bidders were

**MINUTES OF ROADSHOW / PRE-BID MEETING HELD AT PESHAWAR
07TH OCTOBER 2021 AND 17 NOVEMBER 2021**

mainly related to bid security, extension of bid submission deadline, requirements on JV arrangement, the particular conditions of contract etc. In response to some queries, procurement experts informed that Bid Security from Insurance Companies and / or in the form of Swift Messages would not be in line with Bidding Document. The contracting firms were also allowed to present their queries and question about related issues in written form enabling the Procuring Entity to provide proper answer to all the bidders. The prospective contractors were given assurance that, the nature of the queries placed by them along with ADB's / PMU clarifications / responses will be provided to all the bidders so that they should prepare their bids strictly in accordance with the given criteria and the clarifications given by the procurement team.

12. The session of question / answer took a long time and ended at 5:30 PM. It was decided that all the prospective bidders shall submit their queries in writing on the provided email address till 12 October 2021, which will be compiled and responded with relevant answers. The complete list of queries along with their responses will be uploaded on the KPCIP website.

13. The Roadshow / Pre-Bid Meeting ended with a vote of thanks from and to the Chair.

14. In continuation to the Roadshow / Event / Pre-Bid Meeting held at Sheraz Gathering Peshawar at 10:30 AM on 7th October 2021, a second Pre-Bid meeting was held in the Conference Room of Project Management Unit-KPCIP on 17 November 2021 at 11:00 AM under the Chairmanship of Project Director-KPCIP.

15. The meeting participants included Staff from PMU-KPCIP, Design Consultants and the prospective bidders which participated in person and via VideoLink.

16. The meeting started with the recitation of few verses from the Holy Quran.


17. In the Roadshow event, queries were raised by the potential bidders in the Q&A session and as a result to that, this specific meeting was proposed to respond the queries of the bidders.

18. The bidder's during the Pre-Bid meeting asked questions related to:

- Terms & Conditions for custom duties and taxes applicable on the import/export of items
- Specifications of equipment
- Implementation Schedule including supply of items, commissioning and warranty periods
- Section 3 Evaluation and Technical Capacity, Contractual Experience, Previous Relevant Experience, Projects Completed, Financial Performance and Average Annual Turnovers
- Performance guarantee, bank guarantee, bid security its method and time periods
- Warranty, make, manufacturers, operations and maintenance of items, materials and equipment to be supplied
- Payment methods and terms & conditions
- Detailed technical discussion on specifications and requirement of items and equipment to be supplied

**MINUTES OF ROADSHOW / PRE-BID MEETING HELD AT PESHAWAR
07TH OCTOBER 2021 AND 17 NOVEMBER 2021**

19. The questions and queries of the bidders were well noted. A specific template was shared with the bidders with the request to submit their queries in writing within one week of this meeting for compilation and addressing with relevant answers.
20. The Pre-Bid Meeting ended with a vote of thanks from and to the Chair.
21. After the meeting, the project team including PMU Staff, Design Consultants and members of ADB deliberated on the way forward of the package, **OCB-Goods-KPCIP-01: Procurement and Supply of Solid Waste Management Fleet and Equipment for WSSP Operations.**
22. The priority of the Provincial Government is to advertise and start the implementation phase of all packages (1, 2 & 3) under KPCIP at the earliest. The next phase of packages includes **Integrated Solid Waste Management Systems including Sanitary Landfill Sites** in all 05 cities of KPCIP.
23. The current package, which is focused on Peshawar city, includes the procurement of equipment and SWM fleet for WSSP. Similar exercise will be repeated for all the remaining 04 cities under the SWM packages.
24. Therefore, in order to avoid duplication of efforts and adhering to Provincial Government's priority of speeding up the tendering process, it was decided by the members in the meeting, that the current Goods Package **OCB-Goods-KPCIP-01**, should be shelved and be made part of the greater **Integrated Solid Waste Management System Package** of Peshawar city.


Project Director
PMU KPCIP, LGE&RDD Govt. of KP
Ground Floor, Afzal Apartments, Jamrud Road,
Phase-3 Peshawar Pakistan
Tel. 92 91 5854555
E-mail: pdkpcip@gmail.com
Website: <https://kpcip.gov.pk>

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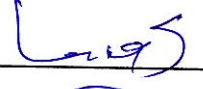
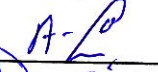
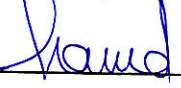


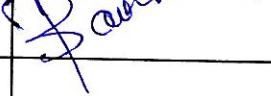
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①

S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Inayat-ullah	Deputy Director	KDA Karachi	—	0332/3139191	
2	Sulaiman Ali	Director	KDA Karachi	—	03339343931	
3	Atif Khan Durrani	PD	Sustainable Energy Ass	atif.khandurrani@infoc.com	0315-9855839	
*4	Shahab Ali Shah	ACS				
5	M. Usman	Team lead	Wimmel Tech	info@wimmeltech.org	0332-9979917	
6	Sadit	CEO	ESAC International	info@esacpk.com	03469023927	
7	ABDUL BASIR	Dir	Lawaghad Const	Lawaghad980@gmail.com	03457136999	
8	Sarmad Shah	Project Associate	PMU	—	—	
9	Jazir Raza	Coordination officer	PMU-GRCB	—	—	
10						
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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Kashif Khan	Employee	NRCC	iamkashif.s10e@gmail.com	03088826166	
2	MUHAMMAD TARIQ	SALE EX	KSB	MUHAMMAD.TARIQ@PAKATLANTRE	03339115530	
3	SHAHID MURTAZA	SALE	RIB	Shahidmurtaza391130@gmail.com	0346-5455113	
4	Dr. Abdul Qadir	Env. Specialist	PMU KPCIP	aqadir@kpcip.com	0301-4718922	
5	Hamood Khan		CEC		0305-8566662	
6	Azad Javed	D-Dir.		azadjaved315@hotmail.com	03215551584	
7	Ayesha Shah	Associate	KPCIP	-	-	
8	Bilal Tawar Alam	Associate Tender	KPCIP	-	-	
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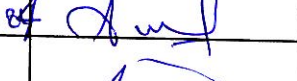





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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Syed Ahmad Ali	IRTiCA	Business Manager	ahmadali.shah22@gmail.com	0322-4455748	
2	Arif-Rauf	CEO	WSSC Kohat	arifraufapm@gmail.com	0346856560	
3	M. Ghulshan	Sx. Manager Sales	Rikans Intl	ghulshan@rikans.com	0322-4544843	
4	Zamir	GM	WSSP	Zamir.hassan@wsspakistan.org	0333-5016071	
5	Tamara Ahmed	IRCB Finance	IRCB	taimora.ahmad@rcb.gov.pk	03218482628	
6	M Raiser Khan	Director	CHIL	info@collibrative.com	03214068810	
7	MARSOOD MOFEN	BDM	KHAN BROS	marsood@khanbrothers.net	0332-2468404	
8	Shebri Ahmed	Sales / B	Pak Atlantic	Shebri.Ahmed@pakatlantic.com	0345-8509576	
9	Ammar Yasser	TA	IRCB	ammara312@gmail.com	03348693368	
10	M. Afzal	TMO	TMA Abbots	tearkeycyakur@gmail.com	03638882442	
11	Farah Saeed	GM Ops	RIE Islamabad	farahsaeed@rie.com.pk	0336-5228112	

Farahsaeed@rie.com.pk

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(4)

S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Muhammad Zamir	Manager/PP	WSSCM		0334-5120577	
2	Ammar Nazar	Asst Manager	MKEC	ammarr@mkenjineers.com.pk	0323-8866723	
3	Qasim Mehmood Mangoratradi	Manager	Makracn	info.vas@paloo.com	0302-8560030	
4	Zakia Jauaid	D. Director	EPA	zakiajauaide@gmail.com	091-9223884	
5	Adel Shukri	Manager	HRL	hrlislambad@habib.com.pk	0304-0300084	
6	Ahij Mand	M&E Specialist	KPCIP			
7	Engr. Abdul Wajid Khan	Manager (BISM)	M/S Qualtech Engg Group	abdulwajidkhan250@gmail.com	0315-9191630	
8	Engr Hamid	Site Engineer	Raja Adalat	hamidnaseer004@gmail.com	03339134517	
9	Mehboob Ali	Contractor	M/S Mehboob Ali Priadi	hamidnaseer004@gmail.com	03459811159	
10	Ahmad Ali	Contractor	SEA (PVT) LTD	ahmadali.seagroup@gmail.com	03139238758	
11	Hamad Takar	P.M	SEA (PVT) LTD	hamadtkar.seagroup@gmail.com	0333-9798744	

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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	M. Faisal Rehman	Incharge Sales and Marketing	Descon		0300-8458060	
2	Shefkat	Branch Head	Hino park	shefkat@hino.com	8227552 0301-	
3	Hazrat Imam	Business head	Multicare	hazratimam@gmail.com	0317-4929717	
4	Basit Ali	Manager Marketing	CRFG	basitali.isb@gmail.com	0321-5255788	
5	DR NASIR JAVED	Consultant	CEE/IREB	dnj.ireb@gmail.com	0333-4265141	
6	MASROOR	~	~	~	~	~
7	Neveed	Contractor	NRCC	neveed@nrcc.com	0333-9247247	
8	Jawad	Manager	ICSB	jawad@pakistan.com	0300-1655542	
9	Fahad Jan	Managing Director	REG	engrfahadjan@gmail.com	431 0313-9830	
10	Muhammad Umar	Computer Operator	UADA	umada-13@gmail.com	03365480275	
11	Basim Ullah	Assistant Manager	lesiat Himmel tech	basimullah555@gmail.com	0313-2705232	

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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Asghar Jand	VP	Siemens	siemens.com Asghar.Jand@	03222224189	
2	Ghulam Nadeem	S/E Tm Kohit			03349285655	
3	M. Jawaid Cheema	Manager Env.	Descan	Jawaid.Cheema@descan.com	03028458459	
4	OMER SAJJAD	Head Proposals	Descan	omer.sajjad@descan.com	0300-474952	
5	M. Rehan	Procurement Specialist	ADB	rehan.mohammad2@gmail.com	0322-5258848	
6	Waqar Ahmed	Assistant Manager	Fordand	Waqar.FNE@gmail.com	0339159380	
7	Zalmit Guesari	Asstt Manager	TMA Babagan			
8	Iftakhar A Khan	Head of BD	SKB Engg.	vmakhan74@gmail.com	03214167825	
9	Masroor Javed	Manager	SHAHNAWAZ Ltd	masroor_javed@yahoo.com	0336-9269345	
10	Arslan Amin	construction Manager	KNK PVT LTD	arslan.amin527@gmail.com	0304-4910945	
11	IMRAN KHAN	Project Manager	M/S Shahzaman	knkpvtlimited@gmail.com imranukhan@hotmail.com	0365-9505072	

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⑦

S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Qamar ul Islam	HR Expt	IRCB	Chqmar@karc.com	0321-5007035	
2	M. F. Khan	D. MANAGER	CHL	foran@calibrative.com	0321-468845	
3	Muqat ul Rehman	Engineering Sales	Khan Brothers	projectsib@khanbrothers.com	0335211461	
4	Khudun Huss	MK Engin	Co Eng	khudunmk@e-g.com	0333 4211821	
5	Akmal Jaffer	Engineer	MIS AliCo	A-mal.com		
6						
7				Reshoway1976@yahoo.com	0333-0957520	
8	Faisal Jamal	Director	Katracon Pak. Pvt. Ltd	faisaljamal@ktrac.com	0300-854862	
9	Ahmed Habib	GM.	Habib Rafiq	hvi Islamabad@HabibRafiq.com	0300 8563554	
10	Jawad Masood	Contractor		jawadmasood@adp.com	0300 849977	
11						

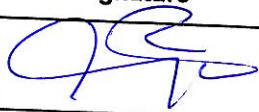










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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Meggie Zhai	Commercial Manager	CMEC	zhazhai@cmec.com	02154139381	
2	Simon He	Branch Manager	CMEC	hengkf01@cmec.com	03218110812	
3	Faisal Anwar	Project Coordinator	KPCIP	pckpcip@gmail.com	0346-8665668	
4	Shafiq Wazir	Procurement Sp.	KPCIP			
5	Uzair	IDO	KPCIP/PMU			
6	OMAR NAZAR.	SR. mangt Sgm	Global Technology	omar.nazar@globaltech.com.pk	0347-6886511	
7	M. Aamir	Deputy Manager Business Development	CGICOP	eamir@cgicop.com	0332-883627	
8	Farhan Nawoz	Lead Design Eng.	Descon	farhan.nawoz@descon.com	03179700637	
9	ALIF KHAN			alif.khan@descon.com		
10	Aysha Nayab	Business Manager	PCZE	ash.nayab@gmail.com	0317099000	
11	M. Khalidur Rahman	Asst. Tehsil officer (I and S)	TMA (Babuzai) Mungere	m.khalid.jan@gmail.com	03329936538	

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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Kasim Khan	Director	NATIONAL REC	national-rec-works@yahoo.com	0333 4247247	
2	SYED PAISER HASAN	COUNTRY MANAGER	SHAHNAWAZ (PVT) LTD.	PAISER.HASAN@SHAHNAWAZLTD.COM	0334-3654859	
3	FAWAD NASEEB	Manager Marketing	Kissam Engg	fawad@kissamengg.com.pk	0321-4458061	
4	TAMIR AZIR	DCM WSSCOHERT	WSSCOHERT	tahir.azir@wsscoher.com	03246999333	
5	Ahmed Omer	D. Construction	ANSA/SMC TV	ahmed.omer@ansac.com	03335110812	
6	Fahad Aziz	Sr. Manager Business Development	Bonus Marketing Contracting Pvt Ltd	fahad.aziz@banusmarketing.com	0309-8883303	
7	MUEN QAZI	CEO	ISC4PL SOLUTIONS	info@isc4plsolutions.com	03008487355	
8	Mahmud Khalil	ASST Manager	Ghorehwa Industries Ltd.	mahmud.khalil@ghil.com.pk	0343-9097096	
9	ASLAM KHAN	manager	FUSO master motor	aslam.khan@fuso.com	0301-8227651	
10	Mahmud	manager	CRFG	mahmud@crfg.com	03162290026	
11	ASLAM	manager	GRCB	aslam@grcb.com	0300-837749	

52

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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	Hamid Hussain	Finance & Business Mgrs	Emineence Consult	hamid.egib@ymail.com	0310-8881611	
2	Hassan	Procurement Officer	"	hassan@ashad.com	0312 8040624	
3	Jamshed ul Hasan	Team Leader EDCM	Miniconsult	Jamshedulhasan@ymail.com	03008596332	
4	Rasheef Khattar	Manager. Sales	AL-HAJ FAW Motors	Rasheed.khan@alhafaw.com	0316-2071406	
5	Razi Farid	SE	TMA Kout	-	03238642585	
6	M. SALMAN	MANAGER	HEXING	salman@hxgroup.com	03455204068	
7	Zuhair Ahmad	Electrical Engineer	CGICOP	cgicop.zuhair@gmail.com	0310-9668723	
8	Tanzeer Ahmad	Marketing Assistant	CCECC	Sidtan143@outlook.com	0344-6073302	
9	Meryam Jha	Area Engineer	IRCB	meryam.jha@ircb.com	0321-478678	
10	Ahmed Saeed	Regional Manager	ALLIED ENGG CATERPILLAR	pash@aesl.com.pk	0300-5977545	
11	S. Salman Khan	M. M.	LOTTE SEC	-	03369462964	

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S. No	Name	Designation	Firm	Email Address	Contact No.	Signature
1	ARIF SHUKA	HEAD OF BUSINESS DEVELOPMENT	AVANCECON	ashuja@avancecon.ae	0300-8408841	
2	Umar Farooq	G.M	China	umardiyal@yaboo.com	0316-9888888	
3	Mr Ibrar Akel	E-Engineer	Shahkwarz (P.U.)	ibrar.ikel@shahkwarz.com	03339329947	
4	Shauket Hayat	Director	Shahzama (Pvt) Ltd	SZLgroup@Tdu.com	03008586766	
5	Talha Razaq	Engineer Business Development	Descon	talha.razaq@descon.com	03205550371	
6	Amir Zaki	CEO	WSSC Alshakaw	amirzaki7@gmail.com	94403330345	
7	Muhammad Imran	Manager HR & Admin	WSSC Mawla	jimsan.apidi@wssc.com.pk	0345855544	
8	DR. KIRAN FARHAN	Capacity Development Specialist	LRCB	kiranfarhan@gmail.com		
9	Shahid Sohail		LRCB		0333-514011	
10	Ekharsh Ali Khan	CEO	Mohsin Engineering	mohsineng2018@gmail.com	03005743994	
11	Ali Yaseen	G.M.	City Service	Ali@cityservice.com.pk	0332-7623547	

PRE-BID MEETING

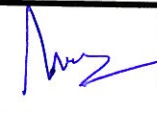






(ATTENDANCE SHEET)

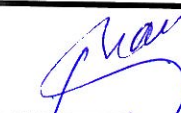


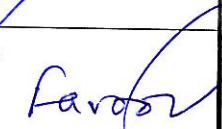
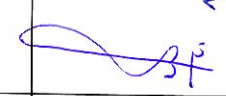
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Place: Project Management Unit, Khyber Pakhtunkhwa Cities Improvement Project, Local Government Elections and Rural Development Department, Ground Floor, Afzal Apartments, Jamrud Road, Phase-3 Chowk, Hayatabad Peshawar, Khyber Pakhtunkhwa Pakistan

Date: 17 November 2021

Time: 11:00 AM

S/No	Name of Participants	Designation	Organization	Email Address	Signature
1.	Masroon Javed	Manager	Shahnawaz (Pvt) Ltd.	vaiser.hasan@shahnawazLtd.com	
2.	SAID QASER 0334 3654859	Country Manager	SHAHNAWAZ (PVT) LTD.	QASER.HASAN@SHAHNAWAZLTD.COM	
3.	Ibrar Ahmad.	Resident Engr	Shahnawaz (PVT) LTD	ibrar.khan@shahnawazLtd.com	
4.	AMIN-UR-REHMAN	Senior Engineer	CNEEC	amin.cneec@gmail.com	
5.	Hamid ur Rehman	CS	EDCM	Hamidurrahman@edcm.com	
6.	Shafiq Bazar	Procurement Sp.	UPCIP		
7.	Hafazat Imran.	BDH	Multiline Ent.	hafazat.multiline@gmail.com	

S/No	Name of Participants	Designation	Organization	Email Address	Signature
8.	Ghans Ali Khan	Director	Mphasis Engineering	03005743996 mohsineng2018@gmail.com	
9.	M. Zaheer Khan M. Farooq Khan	Director Dypt. Manager	Calibrative Heavy Industries (Pvt) Limited. (CHIL)	03214068810. info@calibrative.com	
10.	Farooq Sahir	GM	Rawal Industrial Equipment	0336-5228118	
11.	Farooq Haider	S. Manager	Global Technologies	farooq.gtisb@gmail.com 0344-4454291	
12.	Vasif Shinnar	PD-KPCIP	LGE & RD		
13.					
14.					
15.					
16.					
17.					
18.					